

Knowledge Base > Switchboard > Calling Features > Advanced > Call Parking

Call Parking

Santiago Garcia - 2025-06-12 - Advanced

Call Parking

Call parking lets you place a call in a virtual "parking bay" so it can be picked up from any phone in your system.

Quick Setup:

- 1 Log into your account and select your number from Switchboard
- 2 Go to Advanced > Call Parking
- 3 Configure Options
- Number of parking slots (e.g., 10)
- Parking time in seconds (e.g., 50)
- Where to return unanswered calls

4 Click **Save** to update your settings.

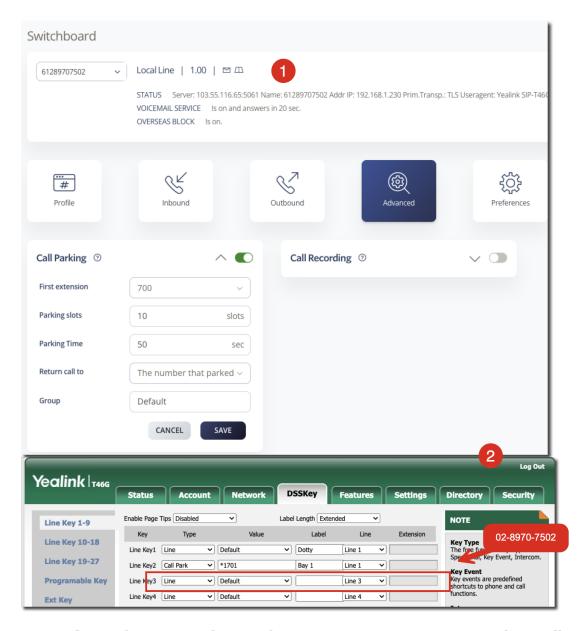
Using Call Parking:

- To park a call: Press the Call Park button or transfer to *1701
- To retrieve a call: Dial *1701 or press the flashing Call Park button

Setting Up Call Park Buttons:

- 1 Configure line keys as "Call Park" type with value *1701 for bay 1
- 2 Add a descriptive label like "Bay 1" or "Parking 1"
- 3 Select the appropriate line (typically Line 1)

Any phone in the same group can retrieve parked calls by dialing *1701 or by using configured Call Park buttons. When a call is parked, the Call Park button will flash on phones monitoring that bay.



Example: In the images shown, phone extension 61-2-8970-7502 has Call Parking enabled with all extensions monitoring bay *1701. The user named Emma has configured her phone to monitor bay *1701, so when a call is parked there, her Call Park button labeled "Bay One" will flash. By pressing this button, she can retrieve the parked call..



Yealink Device Provisioning

Using our <u>Device Provisioning</u> simplifies the process for enabling Call Parking onto any Yealink phone provisioned with our device provisioning.

