



## Call Parking

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# Call Parking

Call park is a feature that allows a person to place a call to a '*parking bay*' enabling a coworker to retrieve the call from alternate phone, or BLF presence key. The parking bay is usually set against the main number, enabling the parked call to be returned to the main number if it exceeds the allocated parking bay time.

In the example below we have enabled Call Parking on the customers main phone number 1-760-68-8100. The customer can set 10 parking slots.



### How to set up Call Parking

1. Log into your Account.
2. Select **Switchboard** | select your number.
3. Select **Advanced** | **Call Parking**.
4. Add how many **Parking slots** you'd like to have, e.g 10.
5. Add the **Parking Time**, e.g 240 sec.
6. Set up the **Return Call** to a specific number or to the number that parked the call.
7. **The group** goes by default.
8. Click **Save** to update your settings.

### Park a call and send it to a Specific Bay

One of the options we have to set up Call Parking is when you park a call to be taken on a specific park bay.

The Call Park garages required a **\*1 short code** to call the bays. In the example above, we therefore must assign **\*1701** and **\*1702** for Parking 1 and Parking 2 respectively.

Now that you have set up the Call Parking feature, choose one of the two options to configure on your handset to park and retrieve calls.

#### **How to Park and Retrieve calls - Specific Bay**

- **To park** the call and send it specifically for Bay 2, press BFL Bay 2 on your handset or dial \*1702. (NB - the Parking Attendant will confirm your parking slot).
- **To retrieve** the call from Bay 2, press BFL Bay 2 on your handset or dial \*1702.

#### **Yealink Device Provisioning**

Using our [Device Provisioning](#) simplifies the process for enabling Call Parking onto any Yealink phone provisioned with our device provisioning.