



## Feature Short codes

Mike Johnstone - 2025-03-06 - Handsets

# Feature Short codes

While many of the short codes below such as DND and Call Forward are now standard programmable soft-keys of any handset, some like “blind and attended transfer” or some of the DND privacy options are handy additions.

Note: Wherever you see ‘xxx’ below, this refers to a number you enter.

### Popular Short Codes

|     |   |
|-----|---|
| *55 | Access Voicemail Portal.  |
| *88 | Group Pickup.   |
| # # | Perform a ‘blind’ transfer to another number (if not disabled).     |
| #0  | Perform an ‘attended’ transfer to another number (if not disabled). |

### Voicemail

|        |  |
|--------|--|
| *55    | Access Voicemail Portal.   |
| *99    | Voicemail Portal Menus.  |
| *44xxx | Forward the call to another extension’s voicemail. If the extension is 101 for example, you’ll type *44101 and the call will go to the voicemail of extension 101. |
| *54X   | Set voicemail diversion timer from 0-9 seconds.  |
| *54XX  | Set voicemail diversion timer from 10-99 seconds.  |
| *58    | Record a voicemail message when unavailable.   |
| *59    | Record a voicemail message when busy.  |

### Forwarding and Locate Me

|         |                                      |
|---------|--------------------------------------|
| *72xxx  | Call Forward Always Activation.      |
| *73     | Call Forward Always Deactivation.    |
| *92xxx  | Call Forward No Answer Activation.   |
| *93     | All Forward No Answer Deactivation.  |
| *90xxx  | Call Forward on Busy Activation.     |
| *91     | Call Forward on Busy Deactivation.   |
| *561xxx | Enable and Set 'Locate Me' Number 1. |
| *571    | Deactivate 'Locate Me' Number 1.     |
| *562xxx | Enable and Set 'Locate Me' Number 2. |
| *572    | Deactivate 'Locate Me' Number 2.     |
| *563xxx | Enable and Set 'Locate Me' Number 3. |
| *573    | Deactivate 'Locate Me' Number 3.     |

#### Do Not Disturb and Privacy

|        |  |
|--------|--|
| *78    | Do Not Disturb Activation.                     |
| *79    | Do Not Disturb Deactivation.                   |
| *30    | Caller ID Blocking Activation.                 |
| *31    | Caller ID Blocking Deactivation.               |
| *77    | Anonymous Call Rejection Activation.           |
| *87    | Anonymous Call Rejection Deactivation.         |
| *60xxx | Selective Call Rejection (Blacklist) Addition. |
| *80xxx | Selective Call Rejection (Blacklist) Removal.  |
| *65xxx | Make a call with Caller ID visible.            |
| *67xxx | Make a call with Caller ID blocked.            |
| *32    | Anonymous caller screening Activation.         |
| *33    | All callers screening Activation.              |
| *34    | Call screening Deactivation.                   |

#### Auto Attendant

- \*22 Record your auto attendant message/menu for callers.
- \*23 Playback your auto attendant message/menu.
- \*24 Activate the auto-attendant service on your line.
- \*25 Deactivate the auto-attendant service on your line.

#### Conferencing

- \*40 Activate conferencing for my number (turn into conference room).
- \*41 Deactivate conferencing for my number.
- \*42 Access your own conference room.

#### Group Pickup

- \*88 Group Pickup.
- \*89 Directed Group Pickup.
- \*89x Directed Group Pickup (with specified pickup number).

#### Other options

- \*61 Call Waiting Activation.
- \*81 Call Waiting Deactivation.
- \*69 Call Return (Call back your last caller).
- \*66 Last Number Redial.
- \*51 Who last called me?
- \*37xxx SetAuthorisation Pin Code.
- \*37 Remove Authorisation Pin Code (no digits after \*37).
- \*74x Program Speed Dial 8 (x can be 2-9).
- \*52 Toggle to activate/deactivate YourCloudPBX voicemail system.
- \*54n Set Call Diversion Timer where 'n' is the number of seconds.
- \*56[1-3]X Simultaneous Ring Number Activation.

\*57[1-3]X Simultaneous Ring Number Deactivation.

Feature codes during a call

- # # Perform a 'blind' transfer to another number (if not disabled).
- #0 Perform an 'attended' transfer to another number (if not disabled).
- \*1 Start/Stop a manual recording of a call (if not disabled).
- \*0 Disconnect from a call.