



[Knowledge Base](#) > [Faxing](#) > [Set Up a Virtual Fax](#)

Set Up a Virtual Fax

Mike Johnstone - 2026-01-14 - [Faxing](#)

Set Up a Virtual Fax

Our vFax service is designed to replace your old fax machine with a vFax number that leverages email for both receipt and delivery of all faxes. Using our vFax service you can easily control who can send and receive incoming faxes, discard the junk, and importantly you'll never need another roll of fax paper.

- **Supported document types:** Portrait A4 or smaller PDF, JPEG, Postscript, and Tiff attachment formats (sorry, no MS Word docs).
- **Sending:** [number]@fax.sipcity.com.au (eg) **61298765432@fax.sipcity.com.au**. If you have multiple fax numbers associated with a shared email address, you need to include your FROM fax number in the subject line. This instruction tells the system which fax number you want to use for communication or sending the fax. For instance, if I am sending an eFax from 61298765432 to 61398765433, the email address would be 61398765433@fax.sipcity.com.au, and the subject line should contain "61298765432".

From	santiago@ .com	⌵	✎
To	723693@fax.sipcity.com.au ×	👤	+
Subject	55555555 [Your fax number]		

- **Subject/title: FROM** number. eg 61298765432.
- **Confirmation:** We will send the approved sender a confirmation, as shown in the image below.

SIPcity Faxmail: Your Fax message to 61391110306 was sent [🔗](#)



From SIPcity Fax Service <no-reply@sipcity.com.au> on 2026-01-14 15:01

[✉ Details](#) [☰ Plain text](#)



Your Fax has been sent successfully!

Hi there,

Your fax has been sent successfully. Here are the confirmation details:

To: 61391110306
From: 61260886527 - that's you!
Email it was sent from: gian.balbon@vaitel.com
Sent at: Wed Jan 14 15:00:56 AEDT 2026
Attachment: SIPcity Test Fax (1) (1) (1) (1) (1) (1).pdf
Pages Transmitted: 1
Fax Resolution: 8031x7700 pixels/line

You are receiving this email from the SIPcity Virtual Fax service.

from sipcity

- Tags
- [Faxing](#)