Polycom Manual Configuration

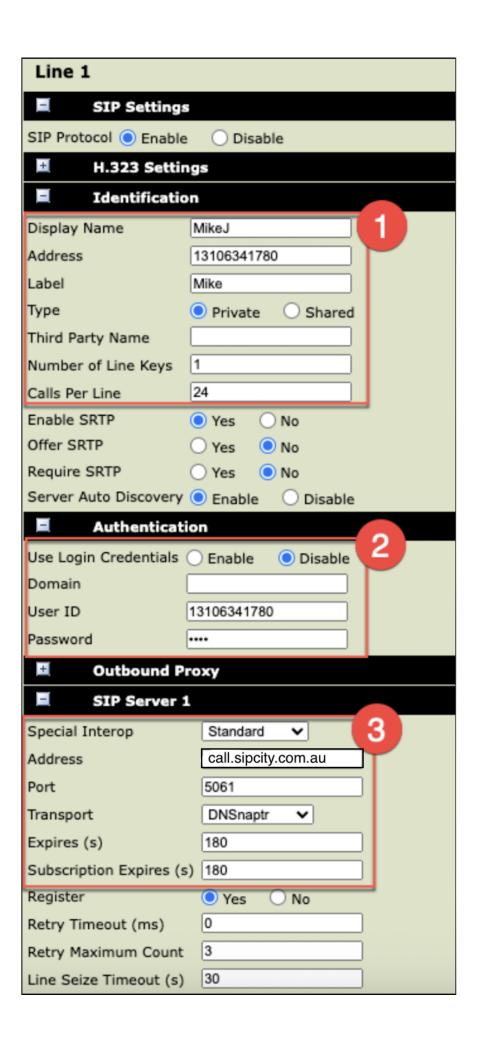Mike Johnstone - 2025-10-02 - [Polycom Devices](#)

Polycom Manual Configuration

Manual configuration

You can quickly configure a handset by supplying four simple pieces of information in 2.1 with all other steps being optional.

1. Retrieve the handset IP address: Home (Button) > Settings > 4. Status > 2. Network > 1. TPC/IP.

2. Web UI: Enter IP address (eg 192.168.1.11) into your browser.

3. Settings > Lines (select Line).

Follow instructions from the image below

1. SIP Protocol: Enable.

2. Identification: Display Name, Address (must be full DID), Label (usually same as Display Name).

3. Authentication: User ID (full DID), Phone's password from your switchboard, Disable Credentials.

4. SIP Server 1: call.sipcity.com.au – Expires 180

Line 1

	SIP Settings

SIP Protocol ◉ Enable   ○ Disable

	H.323 Settings

	Identification

Display Name	MikeJ
Address	13106341780
Label	Mike
Type	◉ Private ○ Shared
Third Party Name	
Number of Line Keys	1
Calls Per Line	24

1

Enable SRTP	◉ Yes ○ No
Offer SRTP	○ Yes ◉ No
Require SRTP	○ Yes ◉ No
Server Auto Discovery	◉ Enable ○ Disable

	Authentication

2

Use Login Credentials	○ Enable ◉ Disable
Domain	
User ID	13106341780
Password	••••

	Outbound Proxy

	SIP Server 1

3

Special Interop	Standard ▾
Address	call.sipcity.com.au
Port	5061
Transport	DNSnaptr ▾
Expires (s)	180
Subscription Expires (s)	180

Register	◉ Yes ○ No
Retry Timeout (ms)	0
Retry Maximum Count	3
Line Seize Timeout (s)	30

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